**BEFORE YOU BEGIN**

**The information you provide in this Summary of Contributions (SoC) is essential to our ability to prepare a strong case on your behalf. While we have legal expertise in presenting effective arguments in support of employment-based immigration petitions, the insight you provide regarding your skills and accomplishments will be critical to informing our approach and to filing the strongest case possible on your behalf. Please note that we will need your completed SoC before we can suggest recommenders for your case.**

**In preparing your summary of contributions, rather than updating the contents of this template directly, please instead update the corresponding sections in the “SoC” tab in the menu on the left-hand side of your profile page. We believe that using the SoC tab will ensure that we are always referencing the most current version of your research summary, which should help prevent confusion and delays. Furthermore, you are free to make updates to this tab as you wish throughout the preparation of your case. For instance, if one of your papers receives additional notable citations, we would encourage you to update the SoC tab to include them. If you have any questions as you review this template or complete the SoC tab, please do not hesitate to ask.**

**The SoC is broken up into 3 sections:**

**I. Background Information:** Here, we ask you to provide information regarding the field in which you work, your unique place in this field, your top accomplishments, your plans for continuing your work in the United States, and why those plans are of substantial merit and in the national interest. The more information you can provide here, the more effectively we can present your case. **Please pay special attention to defining your proposed endeavor (Part 5), which will shape our overall approach to your case. Please note that while much of the information in Section I speaks to specific aspects of EB2-NIW filings, the information you provide in Section I will aid us substantially in drafting the most effective petition possible, regardless of the category under which you are filing.**

**II. Contributions:** Here, we will ask you to describe your key contributions to your field. We ask that you divide your body of work into **3 to 4 different projects** that we can discuss in your letters of recommendation and petition letter. Please make sure that your most-cited paper is included under one of your projects. Additionally, if you are unsure of how to divide your work into 3 to 4 different projects, one good strategy is to orient one project around your most-cited paper (and any associated papers), to orient your second project around your next-most-cited paper (and any associated papers), etc. Please also note that the 3 to 4 projects you include in your Summary of Contributions do not necessarily need to account for all of your publications. Rather, we want to orient your petition around your most impactful work. **Please also note that a single publication should not be repeated under multiple projects.** Please be as specific as possible in describing your personal contributions to each of these projects and in describing examples of how others have cited and/or implemented your work. **The more details that you provide that are specific to your work and its implementation in the field, the better your case should stand out to the USCIS, significantly increasing its chance of success**. In the Summary of the Work sections in particular, statements such as “*Because of the need for \_\_\_\_\_\_, I studied \_\_\_\_\_\_ and found \_\_\_\_\_\_”* or *“I investigated/developed \_\_\_\_\_\_\_ and found \_\_\_\_\_\_\_”* are especially helpful.

**III. Additional Qualifications:** Here, we ask you to provide detailed records regarding your complete peer review record, and we also ask for the details of other, less common qualifications, **most of which will not be relevant to the majority of petitioners.** This is a section where you can provide us with any other information you would like us to consider for inclusion in your case materials, keeping in mind that anything from this section that we can discuss will likely only be discussed in brief. The “Contributions” section (Section II) is the information that will comprise the majority of your case materials.

**We have done our best to provide prompts to guide you in completing this document. You can also find a sample in your client packet. If you have any questions, please let us know. We look forward to learning more about your work!**

SECTION I

BACKGROUND INFORMATION

1. **Main Field/Industry:**

*Please identify the main academic field within which you conduct research. Ideally, this should be the most specific field that incorporates all of your major research projects.*

**Examples include:** organic chemistry, materials science, electrical engineering, mechanical engineering, biochemistry, biomedical science, and geophysics.

My main field is [field].

1. **Subfields/Specializations:**

*Please identify the specific areas of your main field in which you specialize.*

**Examples include:** An organic chemist may specialize in small molecule design and synthesis; a materials scientist may specialize in magnetic materials for power generation; a geophysicist may specialize in the seismic imaging of the Earth’s interior.

Within this general field, I specialize in [list 1-3 specializations within your general field].

My top skills include [list your top skills, especially those that you think make you stand out in your field].

1. **Your Place in the Field**

*Please discuss any experiences, skillsets, perspectives, or accomplishments that you believe really set you apart from you peers (e.g. “Unlike the work of many of my peers in the field, my research directly addresses…)”*

My research holds a unique place in the field because [discuss how your research is different in focus, approach, and/or practicality compared to other studies conducted in the field]. The skillset I use in my research is unique because [discuss any unique combination of skills or unique expertise you bring to your research compared to the majority of your peers].

1. **Summary of Top Achievements in Field/Industry:**

*Please fill in the prompts below, briefly listing your top research projects and other achievements within your field/industry. Only one or two sentences is needed for each item, as you will be prompted to elaborate on these items later.*

I am a [type of researcher] who studies [topic]. The overarching goal of my research is to [solve what problem]. My work has practical applications in [if applicable, list several practical applications your work supports]. These are my most significant research contributions so far:

* [briefly describe contribution]
* [briefly describe contribution]
* [briefly describe contribution]
* [briefly describe contribution]

1. **Plans for Continued Engagement in the Field (PLEASE FILL OUT SECTION 5 ONLY IF YOU ARE FILING NIW):**

A) Proposed Endeavor

*NIW petitions require that we clearly define the petitioner’s “proposed endeavor,” and much of your case will be built around your proposed endeavor. To ensure that you are able to define your proposed endeavor as accurately as possible, please review the document uploaded as “Proposed Endeavor Guide and Clarifications.pdf” within your client packet before completing this section. Once you have reviewed this document, please complete the following prompts.*

My proposed endeavor is to [active verb(s) describing your methodical approach] [main topic/specific subject of your research] [impact on field and/or real-world applications]. To progress this endeavor, I will utilize my extensive experience with [list relevant skills and past research topics]. My work will continue to be circulated in the field through my [peer-reviewed publications, conference presentations, etc.].

**Example:**

*My proposed endeavor is to develop state-of-the art material characterization approaches for identifying materials that are ideal for use in a range of biomaterial applications, including as artificial heart valves, joints, and organs. To progress this endeavor, I will utilize my extensive experience in advanced microscopy techniques, chemical composition, crystal structure, and morphology. My work will continue to be circulated in the field through my peer-reviewed publications in journals and conference proceedings.*

B) National Science and Technology Council’s Critical and Emerging Technologies Update

*Please review the document uploaded as “5\_STEM-specific\_United States Government Critical And Emerging Technologies List and clarifications.pdf” within your client packet. The National Science and Technology Council (NSTC) has identified a list of Critical and Emerging Technologies that it acknowledges as being significant to the national security of the United States. Please review this list and let us know if your work – your proposed endeavor in particular – is contributing to any of these areas. Please do so by listing the specific areas and/or sub-areas below. We recommend including no more than 3 areas/sub-areas, in the interest of keeping the discussion focused. We can then use your responses to shape some parts of the documents we will draft for your case. That said, if you do not feel that your work is contributing to any of these areas/sub-areas, that is perfectly fine, and please simply write “N/A” in this section. Discussing any Critical and Emerging Technologies is not a requirement; it is simply one possible avenue to use in the development of your case.*

1. [Critical and Emerging Technology field or subfield]
2. [Critical and Emerging Technology field or subfield]
3. [Critical and Emerging Technology field or subfield]

C) How past work has prepared you for your proposed endeavor

*Please confirm how your past projects have prepared you to pursue your proposed endeavor. Please do so by completing the following prompts:*

I plan to use the knowledge I gained from my work with [past research projects] to inform my proposed endeavor, particularly my knowledge of [most relevant research]. Some skills I have developed through my past work that I intend to use while pursuing my proposed endeavor include [summarize relevant skills, expertise on certain topics, familiarity with certain tools/models/methodologies, etc.].

1. **Substantial Merit and National Importance of Your Proposed Endeavor (NIW) or of Your Overall Research (EB1A, EB1B, or O1)**

*In as much detail as possible, please clearly describe how your proposed research/work stands to benefit the United States.*

1. **How is your specific work (proposed endeavor) inherently and/or fundamentally valuable to the interests of the United States? In other words, why is your work significant and necessary? Please be specific in describing how it may advance some area of scientific knowledge, improve economic competitiveness, improve healthcare, improve security, enable new capabilities in the field, etc.**

My work is critical to understanding how to address [key issues/problems]. These issues are very important to address because [discuss why the issues are worth focusing on]. Without this work, we will not be able to [discuss how the world will be underserved without your work].

1. **How does your specific work (proposed endeavor) directly benefit the United States? In other words, what are the practical, real-world benefits your work confers on the United States? Please be specific in describing how it benefits the U.S. economy, workforce, public health, etc.**

My work is directly beneficial to the United States because it addresses [discuss one or more problems faced by the United States that your work addresses]. This is a major issue because [explain how this problem harms the United States specifically]. Through my work, the people of the United States will experience [explain how people in the U.S. will be positively impacted].

1. Evidence of Employment / Employability in the Field

*Please confirm your plans for continued employment in your field. While it is not necessary for an NIW or EB1A petitioner to have a job offer from a specific employer, the USCIS officers consider information about your current and prospective employment when determining whether you are well-positioned to conduct important work in your field and whether your proposed endeavor has national importance.*

*If you are currently employed and expect the employment to continue, please indicate how your current position allows you to continue advancing your proposed endeavor, keeping in mind that the USCIS will be adjudicating your case based on whether or not they agree that your proposed endeavor has both substantial merit and national importance. If you are currently a student, a visiting scholar, unemployed, or you are outside the U.S., please discuss any possible research-oriented job offers you intend to accept and/or would be interested in accepting. Furthermore, if you are filing EB1A specifically and are currently a student, a visiting scholar, unemployed, or employed outside the U.S., please let us know what possible evidence you can provide to demonstrate your plans for full-time employment in your field in the U.S. This could include an accepted job offer from a U.S. employer, a letter of interest from a prospective U.S. employer, or evidence that you have applied for jobs in your field in the U.S.*

*Please also note that the proposed employment that we list in your submitted materials should reflect a position that you would genuinely intend to accept, should an offer be made to you.*

**Example**:

“*My PhD advisor plans to hire me as a postdoctoral researcher focusing on improving energy efficiency in solar panels once I complete my PhD program. She can provide me with a letter confirming she is interested in hiring me*.”

SECTION II

CONTRIBUTIONS

* **Please indicate and describe the top 3 - 4 contributions you have brought to the field or industry using the template below. Be sure to include all of your highly cited papers (including your most highly cited paper) in this section, even if you are not the first author.**

**1. “[TITLE OF PROJECT]”**

**Dates of Project Initiation and Completion:** [initiation date] – [completion date]

**Resulting Publication(s) (if applicable):** *(Forms of resulting publications we recommend including: Full-length, peer-reviewed journal articles (published or accepted for publication); full-length, peer-reviewed conference papers (published or accepted for publication); conference abstracts; pre-print articles; book chapters; books; technical reports; granted patents. Please clearly indicate the status of each (i.e., published or accepted for publication), and please clearly indicate each publication’s type (e.g., please clearly distinguish between conference papers and conference abstracts, etc.).* ***Please also note that we suggest listing no more than three resulting publications per research project. If your project has resulted in more than three publications, we recommend listing the three most-cited publications as representative examples.)***

* [Publication 1]
* [Publication 2]
* [Publication 3]

**Funding Sources, if applicable:**

(*Please list here any independent entities that have funded this research, such as the National Science Foundation, National Institutes of Health, Department of Defense, etc. Please do not include funding from your own institution, as the USCIS does not consider such funding to be significant. Please provide grant numbers, if possible.)*

* [Funding Source] [Grant number], [Name of PI]

**Technical Summary of Work:**

(*Please provide two paragraphs describing the work using the technical terminology and explanation of work that an expert would be able to understand and evaluate. The summary should be around 300 words in length.)*

[Insert technical summary, ~300 words.]

**Plain Language Summary of Work:**

(*Please provide two paragraphs describing the work in layman’s terms or plain language that an average person without special expertise would be able to understand and evaluate. The summary should be around 300 words in length.*)

[Insert plain language summary, ~300 words.]

**Summary of the Significance of the Work:**

(*Please provide one paragraph describing the general significance of this work, why work in this area is important to the field and the nation, and* *how this project connects to your efforts to advance your proposed endeavor?*)

This project is important because [provide brief explanation].

This project is important to the United States because [provide brief explanation].

This project is related to my proposed endeavor because [provide brief explanation].

**Summary of the Implementation/Influence of the Work (Please provide direct quotations from citing sources, if possible!):**

(*Please describe how this work has already been influential in the field. You should provide specific examples of how your work has been used by independent researchers, giving as much detail as possible. Examples of implementation/influence include (but are not limited to) notable citations of your articles, licenses or contracts, collaborations, technology transfer agreements, patent commercialization, clinical guidelines, clinical trials, or emails (not from students) asking for your work. When describing citations of your work, please be as specific as possible about how it was used; instead of simply noting that your work has been “cited” in a paper,* ***please discuss how the work was used to conduct the research reported in the paper****;* ***whenever accurate, please use words like “implemented,” “utilized,” “adopted,” “applied,” etc****. Note that these examples are critical to the strength of your case.*)

* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]

**Summary of Media Coverage Related to this Work:**

*(Please list any media coverage or commentary that you have received related to this project. Please note that press releases or reprints of press releases on aggregator sites like NewsRX, Science Daily, or HighBeam are not likely to be helpful to your case; instead, please detail below only media coverage that appears in* ***major media publications with high readership numbers or publications with demonstrably high standing or reputation in your field. Other helpful media sources include national news outlets, major metropolitan media sources, and sources targeting specific professions (i.e., major trade publications).*** *We can also highlight citations to your work that have appeared in literature reviews or been the focus of commentaries to show the importance of your work to other researchers in your field. If the media coverage does not mention you by name or does not mention/cite the bibliographic information of your published work, please provide the name of the person who can sign a letter (drafted by us) attesting to your contributions to the research. Fill out the following information for each piece of media coverage. You should also upload or provide a link to the actual article. Please leave this section blank or write “N/A” (not applicable) if it is not relevant*.*)*

**1. [TITLE OF ARTICLE]**

**Date Published:**

**Author:**

**Name of Journal/Magazine/Newspaper/Website/Outlet:**

**Circulation/Number of People who Read the Publication:**

**Summary of Article’s Focus:**

**Relevance to Your Original Work:**

**2. “[TITLE OF PROJECT]”**

**Dates of Project Initiation and Completion:** [initiation date] – [completion date]

**Resulting Publication(s) (if applicable):** *(Forms of resulting publications we recommend including: Full-length, peer-reviewed journal articles (published or accepted for publication); full-length, peer-reviewed conference papers (published or accepted for publication); conference abstracts; pre-print articles; book chapters; books; technical reports; granted patents. Please clearly indicate the status of each (i.e., published or accepted for publication), and please clearly indicate each publication’s type (e.g., please clearly distinguish between conference papers and conference abstracts, etc.).* ***Please also note that we suggest listing no more than three resulting publications per research project. If your project has resulted in more than three publications, we recommend listing the three most-cited publications as representative examples.)***

* [Publication 1]
* [Publication 2]
* [Publication 3]

**Funding Sources, if applicable:**

(*Please list here any independent entities that have funded this research, such as the National Science Foundation, National Institutes of Health, Department of Defense, etc. Please do not include funding from your own institution, as the USCIS does not consider such funding to be significant. Please provide grant numbers, if possible.)*

* [Funding Source] [Grant number], [Name of PI]

**Technical Summary of Work:**

[Insert technical summary, ~300 words.]

**Plain Language Summary of Work:**

[Insert plain language summary, ~300 words.]

**Summary of the Significance of the Work:**

This project is important because [provide brief explanation].

This project is important to the United States because [provide brief explanation].

This project is related to my proposed endeavor because [provide brief explanation].

**Summary of the Implementation/Influence of the Work (Please provide direct quotations from citing sources, if possible!):**

(*Please describe how this work has already been influential in the field. You should provide specific examples of where and how your work has been used by independent researchers, giving as much detail as possible. Examples of implementation/influence include (but are not limited to) notable citations of your articles, licenses or contracts, collaborations, technology transfer agreements, patent commercialization, clinical guidelines, clinical trials, or emails (not from students) asking for your work. When describing citations of your work, please be as specific as possible about how it was used; instead of simply noting that your work has been “cited” in a paper,* ***please discuss how the work was used to conduct the research reported in the paper****;* ***whenever accurate, please use words like “implemented,” “utilized,” “adopted,” “applied,” etc****. Note that these examples are critical to the strength of your case.*)

* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]

**Summary of Media Coverage Related to this Work:**

*(Please list any media coverage or commentary that you have received related to this project. Media reports should not just be press releases or reprints of press releases on aggregator sites like NewsRX, Science Daily, or HighBeam, but should rather appear in* ***major media publications with high readership numbers or publications with demonstrably high standing or reputation in your field. Other helpful media sources include national news outlets, major metropolitan media sources, and sources targeting specific professions (i.e., major trade publications).*** *We can also highlight citations to your work that have appeared in literature reviews or been the focus of commentaries to show the importance of your work to other researchers in your field. If the media coverage does not mention you by name or does not mention/cite the bibliographic information of your published work, please provide the name of the person who can sign a letter (drafted by us) attesting to your contributions to the research. Fill out the following information for each piece of media coverage. You should also upload or provide a link to the actual article. Please leave this section blank or write “N/A” (not applicable) if it is not relevant*.*)*

**1. [TITLE OF ARTICLE]**

**Date Published:**

**Author:**

**Name of Journal/Magazine/Newspaper/Website/Outlet:**

**Circulation/Number of People who Read the Publication:**

**Summary of Article’s Focus:**

**Relevance to Your Original Work:**

**3. “[TITLE OF PROJECT]”**

**Dates of Project Initiation and Completion:** [initiation date] – [completion date]

**Resulting Publication(s) (if applicable):** *(Forms of resulting publications we recommend including: Full-length, peer-reviewed journal articles (published or accepted for publication); full-length, peer-reviewed conference papers (published or accepted for publication); conference abstracts; pre-print articles; book chapters; books; technical reports; granted patents. Please clearly indicate the status of each (i.e., published or accepted for publication), and please clearly indicate each publication’s type (e.g., please clearly distinguish between conference papers and conference abstracts, etc.).* ***Please also note that we suggest listing no more than three resulting publications per research project. If your project has resulted in more than three publications, we recommend listing the three most-cited publications as representative examples.)***

* [Publication 1]
* [Publication 2]
* [Publication 3]

**Funding Sources, if applicable:**

(*Please list here any independent entities that have funded this research, such as the National Science Foundation, National Institutes of Health, Department of Defense, etc. Please do not include funding from your own institution, as the USCIS does not consider such funding to be significant. Please provide grant numbers, if possible.)*

* [Funding Source] [Grant number], [Name of PI]

**Technical Summary of Work:**

[Insert technical summary, ~300 words.]

**Plain Language Summary of Work:**

[Insert plain language summary, ~300 words.]

**Summary of the Significance of the Work:**

This project is important because [provide brief explanation].

This project is important to the United States because [provide brief explanation].

This project is related to my proposed endeavor because [provide brief explanation].

**Summary of the Implementation/Influence of the Work (Please provide direct quotations from citing sources, if possible!):**

(*Please describe how this work has already been influential in the field. You should provide specific examples of where and how your work has been used by independent researchers, giving as much detail as possible. Examples of implementation/influence include (but are not limited to) notable citations of your articles, licenses or contracts, collaborations, technology transfer agreements, patent commercialization, clinical guidelines, clinical trials, or emails (not from students) asking for your work. When describing citations of your work, please be as specific as possible about how it was used; instead of simply noting that your work has been “cited” in a paper,* ***please discuss how the work was used to conduct the research reported in the paper****;* ***whenever accurate, please use words like “implemented,” “utilized,” “adopted,” “applied,” etc****. Note that these examples are critical to the strength of your case.*)

* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]

**Summary of Media Coverage Related to this Work:**

*(Please list any media coverage or commentary that you have received related to this project. Media reports should not just be press releases or reprints of press releases on aggregator sites like NewsRX, Science Daily, or HighBeam, but should rather appear in* ***major media publications with high readership numbers or publications with demonstrably high standing or reputation in your field. Other helpful media sources include national news outlets, major metropolitan media sources, and sources targeting specific professions (i.e., major trade publications).*** *We can also highlight citations to your work that have appeared in literature reviews or been the focus of commentaries to show the importance of your work to other researchers in your field. If the media coverage does not mention you by name or does not mention/cite the bibliographic information of your published work, please provide the name of the person who can sign a letter (drafted by us) attesting to your contributions to the research. Fill out the following information for each piece of media coverage. You should also upload or provide a link to the actual article. Please leave this section blank or write “N/A” (not applicable) if it is not relevant*.*)*

**1. [TITLE OF ARTICLE]**

**Date Published:**

**Author:**

**Name of Journal/Magazine/Newspaper/Website/Outlet:**

**Circulation/Number of People who Read the Publication:**

**Summary of Article’s Focus:**

**Relevance to Your Original Work:**

**4. “[TITLE OF PROJECT]”**

**Dates of Project Initiation and Completion:** [initiation date] – [completion date]

**Resulting Publication(s) (if applicable):** *(Forms of resulting publications we recommend including: Full-length, peer-reviewed journal articles (published or accepted for publication); full-length, peer-reviewed conference papers (published or accepted for publication); conference abstracts; pre-print articles; book chapters; books; technical reports; granted patents. Please clearly indicate the status of each (i.e., published or accepted for publication), and please clearly indicate each publication’s type (e.g., please clearly distinguish between conference papers and conference abstracts, etc.).* ***Please also note that we suggest listing no more than three resulting publications per research project. If your project has resulted in more than three publications, we recommend listing the three most-cited publications as representative examples.)***

* [Publication 1]
* [Publication 2]
* [Publication 3]

**Funding Sources, if applicable:**

(*Please list here any independent entities that have funded this research, such as the National Science Foundation, National Institutes of Health, Department of Defense, etc. Please do not include funding from your own institution, as the USCIS does not consider such funding to be significant. Please provide grant numbers, if possible.)*

* [Funding Source] [Grant number], [Name of PI]

**Technical Summary of Work:**

[Insert technical summary, ~300 words.]

**Plain Language Summary of Work:**

[Insert plain language summary, ~300 words.]

**Summary of the Significance of the Work:**

This project is important because [provide brief explanation].

This project is important to the United States because [provide brief explanation].

This project is related to my proposed endeavor because [provide brief explanation].

**Summary of the Implementation/Influence of the Work (Please provide direct quotations from citing sources, if possible!):**

(*Please describe how this work has already been influential in the field. You should provide specific examples of where and how your work has been used by independent researchers, giving as much detail as possible. Examples of implementation/influence include (but are not limited to) notable citations of your articles, licenses or contracts, collaborations, technology transfer agreements, patent commercialization, clinical guidelines, clinical trials, or emails (not from students) asking for your work. When describing citations of your work, please be as specific as possible about how it was used; instead of simply noting that your work has been “cited” in a paper,* ***please discuss how the work was used to conduct the research reported in the paper****;* ***whenever accurate, please use words like “implemented,” “utilized,” “adopted,” “applied,” etc****. Note that these examples are critical to the strength of your case.*)

* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]
* [Implementation/citation example + detailed description of how your work was used]

**Summary of Media Coverage Related to this Work:**

*(Please list any media coverage or commentary that you have received related to this project. Media reports should not just be press releases or reprints of press releases on aggregator sites like NewsRX, Science Daily, or HighBeam, but should rather appear in* ***major media publications with high readership numbers or publications with demonstrably high standing or reputation in your field. Other helpful media sources include national news outlets, major metropolitan media sources, and sources targeting specific professions (i.e., major trade publications).*** *We can also highlight citations to your work that have appeared in literature reviews or been the focus of commentaries to show the importance of your work to other researchers in your field. If the media coverage does not mention you by name or does not mention/cite the bibliographic information of your published work, please provide the name of the person who can sign a letter (drafted by us) attesting to your contributions to the research. Fill out the following information for each piece of media coverage. You should also upload or provide a link to the actual article. Please leave this section blank or write “N/A” (not applicable) if it is not relevant*.*)*

**1. [TITLE OF ARTICLE]**

**Date Published:**

**Author:**

**Name of Journal/Magazine/Newspaper/Website/Outlet:**

**Circulation/Number of People who Read the Publication:**

**Summary of Article’s Focus:**

**Relevance to Your Original Work:**

SECTION III

**ADDITIONAL QUALIFICATIONS**

The information you have provided leading up to this section will generally be the information we should discuss at length in your case materials. **Aside from peer review, most of the information included in this "Additional Qualifications" section** **will not be relevant to the majority of petitioners**, but it is information that we can consider including when applicable. Please carefully review the description of each section below before filling them out to ensure that you only devote time to providing information that should truly benefit your petition. If any of these sections are not relevant to you, please leave them blank or write "N/A" (not applicable).

* **Please indicate and describe any occasions where you have served as a judge of the work of other experts in the field/industry.**

(Note: *Please fill out the following information for each instance of judging that you have actually completed. Invitations to judge are not sufficient. If you are not able to provide thank you emails or similar evidence, we can draft a letter for the organization for which you performed the peer review service to sign accordingly****. Please note that peer review conducted on behalf of others, such as advisors or colleagues, should not be included here****.* ***You should only include peer review where you were personally invited****.*)

* [Name of organization (Journal, Conference, etc.) for which you judged] – [Number of reviews completed]
* [Name of organization (Journal, Conference, etc.) for which you judged] – [Number of reviews completed]
* [Name of organization (Journal, Conference, etc.) for which you judged] – [Number of reviews completed]
* [Name of organization (Journal, Conference, etc.) for which you judged] – [Number of reviews completed]
* **Please describe any leadership roles that you have held in prominent organizations in the field/industry.**

(Note: *Leadership roles include, but are not limited to, editorial board service, guest editor positions, conference session chairs, and technical program committee membership. Please provide as much detail about your roles and responsibilities as you can so that we may discuss the significance and importance of these contributions to your field.* ***Please note that judging graduate student work or directing student organizations are not considered to be significant leadership positions by the USCIS****.)*

**1. [TITLE OF POSITION]**

**Name of Organization:**

**Dates of Service:**

**Brief Summary of Organization’s Prestige/Reputation in Field (please provide a link to organization’s website where this information is discussed):**

**Brief Summary of Role and Responsibilities:**

* **Please list and describe any nationally or internationally-recognized prizes or awards for excellence you have received in the field/industry.**

(Note: *Please include only* ***nationally or internationally recognized prizes*** *and fill out the following information for each one.* ***Do not include scholarships, student awards, travel grants, fellowships, or awards provided by a current or past employer*** *as the USCIS is unlikely to find these significant. If the award was given to a sponsoring institution or supervisor, please provide the name of the person who can write a letter attesting to your contributions on the award-winning project.*)

**1. [TITLE OF AWARD]**

**Award Recipient:**

**Awarding Institution:**

**Who is Eligible to Compete:**

**Number of Competitors/Winners:**

**Selection Criteria:**

**Who are the Judges:**

**Notable Past Award Winners:**

* **Please list and describe any notable memberships or professional organizations to which you have been specifically nominated.**

(Note: *Please fill out the following information for each organization of which you are a nominated member. Examples of memberships include Senior IEEE Fellow or American Physical Society Fellow.*)

**1. [NAME OF ORGANIZATION]**

**Level of Membership:**

**Requirements for Membership:**

**Who Judges Membership Eligibility:**